



केन्द्रीय विद्यालय सांतरागाछी
KENDRIYA VIDYALAYA SANTRAGACHI
(Under Ministry of Education, Govt. of India)
पो०: जी०आई०पी० कॉलोनी, जिला: हावड़ा-711112
(प०ब०)
PO: GIP Colony, Distt.: Howrah-711112 (W.B)
CBSE Affiliation No. 2400048, School Code: 19243
☎ (033) 2657 3092, 📠 (033) 2657 5073
Web.: kvsantragachi.kvs.ac.in. E-mail:

Date: 15/04/2023

NOTICE
Local Transfer of Students
Session-2023-24

It is to inform that local transfer form for the session 2023-24 is available on Vidyalaya website as well as vidyalaya office, willing Students/Parents are requested to download, print and submit three copies of duly filled local transfer form along with all supporting documents to KV santragachi from 17.04.2023 to 04.05.2023 (11:00AM to 01:00PM in school working days only) so that it may be forwarded to concerned KV for necessary action. Any local transfer form submitted after 04.05.2023 (11:00AM to 01:00PM) will not be entertained.

By Order

KENDRIYA VIDYALAYA SANGATHAN, KOLKATA REGION

Application for Local Transfer for the session 2023-24

(To be submitted by the parents in Triplicate in the KV where the student is presently studying)

1. Transfer sought from KV to KV
2. Name of the Student (Capital letter) : _____
3. Sex : _____
4. Father's Name : _____
5. Class in which the child is studying (2023-24) : _____
6. Reason for seeking transfer* : _____

7. Residential address at the time of admission** : _____
8. Present residential address** : _____
9. Signature of the parent/guardian with date : _____

**(Enclose the documentary evidence; Medical ground cases should be supported by valid Medical documents issued by the Govt. Hospital/AMA/CGHS)*

*** (Attach any one: Photocopy of Gas connection, Ration Card, Voter I.D. card, Aadhar Card, Allotment of Quarter in case of Govt. accommodation, Driving license as a proof of residence)*

(To be filled by the KV where the student is presently studying)

(After filling three copies, two copies are to be sent to the KV where local transfer is sought)

1. From which session the child is studying in the KV : _____
2. Whether the child was admitted on transfer or on fresh admission: ON TRANSFER / AS FRESH (Tick appropriately)
3. Category of the parent (as per school record) : _____
4. Remarks/Recommendations of the Principal : _____

Signature of the Principal with Seal

(To be filled by the KV where local transfer is sought)

(After filling up two copies, one copy is to be sent to KVS RO Kolkata)

1. Enrolment as on date in the Class in which transfer is sought : No. of sections:
2. Remarks/Recommended/Not Recommended of the Principal :

Signature of the Principal with Seal

(To be sent to KVS RO Kolkata along with all documents)